

Pecan Square Emergency Preparedness Committee Meeting  
September 29, 2022 @ 6:30 pm

Kyla Oberg opened the meeting at 6:30. Attached is the roster of attendees. Kyla introduced the committee members.

Kyla informed the committee that:

- The HOA is ordering Pelican Cases, portable water purifier for the pools and headlamps
- Informational magnets have been received and were distributed to attendees
- T-shirts have been ordered and will need to be worn at events where the committee has a presence.

The master manuals and paperwork have been prepared and Kyla explained the distribution. It was recommended to have a digital copy of the master manual.

Committee members are to email Kyla dates they are available for CPR training in November, December and January.

October 15<sup>th</sup> is Pecan Square National night out (3 pm to 5 pm). This will be the first event where the Committee will have a presence. A signup sheet was passed around for volunteers to work that event. Three (3) volunteers will be needed each hour beginning at 2 pm to setup. The Committee will be distributing magnets and the Contact Information Form to homeowners and telling homeowners about the committee and trying to recruit members. It was recommended to have a friendly letter to go along with the form in case people pick up the forms without talking to a Committee member. Toni Marquardt will prepare the first draft of the letter.

There were enough volunteers for the Pecan Square Friendsgiving on November 12<sup>th</sup> for the Committee to have a presence there as well. Kyla will send out a signup sheet and let Candace know that the Committee will be there.

It was recommended that bullhorns be purchased for Committee members to use for communication with homeowners when phones are down during an emergency. It was also recommended that we have someone in charge of watching the FB page during an emergency since that is where many people present their needs.

OK/HELP signs were discussed and agreed upon to be distributed to homeowners to put in their windows during an emergency so that time will not be wasted on checking on homeowners who are not in need of help.

Communications applications were discussed and the Committee decided upon *Telegram* as the app to be used by the Committee.

A mock exercised was presented and discussed in preparation of what to do during an emergency.

The meeting adjourned at 7:45.

PERSONNEL RESOURCES CHECK-IN		PS EP	DATE					
CHECK IN TIME	CHECK OUT TIME	NAME	ID # (CERT badge or other)	CONTACT (cell # or radio)	PREFERRED ASSIGNMENT	SKILLS	TEAM ASSIGNMENT	TIME ASSIGNED
6:25		Tim White		480-589-523		FIREARMS PARAMEDIC MILITARY	Logistics	
6:25		Dwayne Betts		240-825-9869			Block CPT.	
6:25		Louette Piefer		817-915-7086				
6:25		MIKE BARRINGTON		301-908-3251				
6:25		Prm BARKINGTON		301-908-6556				
6:25		Pat & Dan Mason		817-505-5050 214-638-5384				
6:25		Jay McFadden		561-351-5443				
6:20		Terri Mangwardt		214-532-1401			Secretary	
6:30		Sal Esposito		215-208-1149				
6:30		Bryan Croff		972-740-6849			CO-CHAIR	
6:30		Mark Hasty		817-716-2799		QRF-Military		
SCRIBE(S)		PAGE ____ OF ____						

## Committee Meeting Agenda 8.25.2022

### Committee Members and back ups

Incident Commander Mark Pacheco, Kyla Oberg or Bryan Cruze. Planning- Toni Marquardt back up Cathy Cochefski. Operations - Dan Mason back up Nick Kort. Logistics – Tom White, Pete Cochefski. Communications and Information Management – Pat Mason back up Sean Crisman.

Other Committee Members please see attached spreadsheet.

### HOA Update

- Pelican Cases, Portable Water Purifier for pools, headlamps

### Financial

#### T-Shirts& Magnets

- Magnets here
- T-Shirts ordered

### Classes

- Pick Date CPR First Aid Class

### Events

- October 15 - Pecan Square National night out 3 pm – 5 pm
  - At least 3 volunteers needed each hour
  - 2 pm setup
  - 3 pm – 5 pm hand out magnets and talk to homeowners about the committee and filling out the homeowner information form
- Friendsgiving November 12<sup>th</sup>- do we want to hand out information sheets for frying turkey?

### Communications Application Committee Choice

- Groupme
- What's Up
- Telegram

### Map My Neighborhood & Mock Walk through

- Change Phase Captain to Area Captain?
- See handouts

## Mock Exercise

Denton County has issued an alert that a winter storm is expected to hit the metroplex in the next 24 hrs. Mark is camping with the Boy Scouts and is unable to call anyone. He notified Kyla before leaving town. Kyla is out of the area and unable to make it back. She has contacted Bryan to start preparations and prepare the community.

What should Bryan do?

The storm has hit and cell service is unreliable. What steps should be taken next? We currently have power.



**PECAN SQUARE  
NEIGHBORHOOD CONTACT INFORMATION**

I do not give my permission to share this information. Please complete your address and sign below. No need to complete the rest

By checking this box and signing below I give my permission to share this information with the Pecan Square Emergency Committee ("Committee"). I further agree that the Committee has my permission to share this information with local municipal, state and federal agencies in case of emergency.

<b>ADDRESS</b>	<b>OWNER OF RECORD/ LESSOR</b>
<b>BEST PHONE #(S)</b>	
<b>EMAIL(S)</b>	
<b># OF OCCUPANTS RESIDING IN HOME</b> _____	<b>ANY PERSON W/ SPECIAL NEEDS DESCRIPTION OF NEED ie, oxygen, diabetes, etc.</b>
<b>PET(S)-TYPE</b> _____	

SKILLS/KNOWLEDGE WILLING TO SHARE

EQUIPMENT/SUPPLIES WILLING TO SHARE

<u>DESCRIPTION</u>		
FIRST AID	_____	TENTS/SPARE BEDDING <input type="checkbox"/>
CHILD CARE	_____	CHAINSAW <input type="checkbox"/>
ELDER CARE	_____	GENERATOR <input type="checkbox"/>
SEARCH & RESCUE	_____	FIRE EXTINGUISHER <input type="checkbox"/>
CRISIS COUNSELING	_____	CAMP STOVE <input type="checkbox"/>
PLUMBER	_____	NOAA WEATHER RADIO <input type="checkbox"/>
CARPENTER	_____	WALKIE TALKIE <input type="checkbox"/>
ELECTRICIAN	_____	LADDER <input type="checkbox"/>
FIRE FIGHTING	_____	CROW BAR <input type="checkbox"/>
MILITARY SERVICE	_____	STRONG ROPE <input type="checkbox"/>
HAM OPERATOR	_____	OTHER _____ <input type="checkbox"/>

**I AM INTERESTED IN LEARNING MORE ABOUT BEING**

- MEMBER OF THE COMMITTEE
- AREA CAPTAIN (IN CHARGE OF 5 BLOCK CAPTAINS)
- BLOCK CAPTAIN (IN CHARGE OF 5 STREET CAPTAINS)
- STREET CAPTAIN (20-25 ON YOUR STREET OR NEARBY)

Signature \_\_\_\_\_

Date \_\_\_\_\_