Pecan Square Emergency Preparedness Committee Meeting January 19, 2023 @ 6:30 pm

Kyla Oberg opened the meeting at 6:30. Below is the roster of attendees. Kyla introduced the committee members.

Kyla informed the committee that:

- Denton County ESD will conduct CPR Class May 6th (free)
- March 11th Tornado Awareness by Denton Count ESD 2:00 pm

We need volunteers for the following:

- PS Market Dates 3/11, 5/13, 10/14, and 12/2
- New Homeowner Meeting if Kyla can't attend
- Need someone to attend June New Homeowners Meeting in place of Kyla

Next meeting will be in March at the Greeting House in the HOA Conference room at the top of the stairs on March 21st or 28th Kyla to confirm with Candace on conflicts. Then from there meetings will change to quarterly in the same spot and return to a Thursday in June.

Kyla discussed the following:

- Street and Block Captain Descriptions
- The leak in Jackson Hall and the Event Brief
- Google Doc was presented and approved for use
- Mark is looking into procedures for what he needs us to do on future incidents.
- When do we activate for the residents? What do we want to be responsible for when it comes to residents?

It was decided we would activate for residents during a freeze. Kyla, Bryan, or Mark Pacheco will make this call by calling the communications heads, however the FB watchers, Area Captains, Block Captains, or Street Captains can call the communications heads to notify them so they may notify command if there are multiple homes experiencing problems.

- 1) Multiple homes lose water and health and safety become a concern
- 2) Power outage that lasts longer than an hour or rolling power outages for more than two rolls
- 3) Ice or snow is present, and most roads are closed
- 4) A homeowner may call their street captain and request assistance. If we can provide assistance, we will.

A FB group was requested again so Kyla will be creating one.

The meeting was adjourned at 7:23.

Attendees: Kyla Oberg, Bryan Cruze, Geoff Oberg, Joseph Scott, Cathy Cochefski, Peter Cochefski Dave Miller, Taci Honeycutt, Tim and Gina Tran, Autumn Figueroa, Toni Marquardt Sean Crisman, Mark Hasty Jay McFadden, Lonette Piefer.

Committee Meeting Agenda 8.25.2022

Committee Members and back ups

Incident Commander Mark Pacheco, Kyla Oberg or Bryan Cruze. Planning- Toni Marquardt back up Cathy Cochefski. Operations - Dan Mason back up Nick Kort.

Logistics – Tom White, Pete Cochefski. Communications and Information Management – Sean Crisman back up Mark Hasty.

Other Committee Members please see attached spreadsheet.

<u>Classes</u>

o CPR Class May 6th Candace will Release Information

Events

- o March 11 Tornado Awareness by Denton County ESD #1 & Market
- o Market Other Dates 5/13, 8/12, 10/14, 12/2
- New Homeowner Meeting if I cannot attend

Future Meetings and Events

- Street Captain and Block Captain Meetings Jackson Hall 2/2/2023 at 6:30 pm 2/4/2023 9:00 AM
- Move the meetings to the Greeting House Conference Room at the top of the stairs
- March meeting? Tornado Awareness Procedures then we won't meet again till June and be moving to a quarterly meeting or after an event

MISC

- Street Captain Block Captain Description
- Event Brief
- Google Doc

Freeze Procedures

- O When do we activate for the residents?
 - What do we want to be responsible for when it comes to residents?
- o How were we notified for the flood?
 - Mark is looking into procedures for what he needs us to do on future incidents.

Street Captains

Will be assigned a specific set of homes typically between 25-30.

Responsibility

Establish a protocol to reach each homeowner in the event of an emergency.

Encourage each homeowner to complete the Resident Information Sheet enclosed in your file folder. If a homeowner returns one to you, please return to Kyla Oberg (command) or Razeena Sanchez at the Greeting House so that our contact lists can be updated. If a resident checks No, please do not contact them. Allow them to contact you if they need help.

You may use Facebook Messenger, GroupMe or any other group communication application that your homeowners and you agree to use. Please note in an emergency cell service may not work, however it has been shown that group text applications do. Also, not everyone is on Facebook. Please only utilize this group for emergency preparedness so that the majority of your homeowners stay in the chat.

In the event of an emergency or need to activate the Emergency Preparedness Communication Network your block captain will contact you and ask you to contact your group of homes. Start with any home highlighted in yellow. If you cannot reach the residents in a home highlighted yellow, please contact your block captain so that they can work on how to assist this home. These homes have shared a need with our committee that may or may not need to be addressed immediately.

Be aware of your homes. Know if they have sold their home. If a home is marked as under construction or land and is now occupied notify Command so we can update your list. In your folder we have included a Neighborhood Contact information form for every home as well as HELP/OK Signs. Talk to your neighbors and encourage them to complete the form and get back to the committee. Stress they are free to check no, and we will not contact them they will need to contact us.

I have also included a damage assessment form. During an emergency while you call your homes if there are problems, please note the problem so you may report it to your block captain upon assessing the situation. As always if a home is on fire or you smell gas, or a medical emergency is occurring **call 911** and then report the issue to your block captain.

If you need additional copies of any of the forms or should your contact sheet need updating, please contact Kyla Oberg kylaoberg@gmail.com 817-905-7512

Furthermore, establish a meeting place or the use of the help or okay signs so that if we have no way to communicate via our phones you can quickly assess the situation on your street.

Block Captains

Will be assigned a specific group of streets. Approximately 4-5 Street Captains will report to the Block Captain (approximately 100 homes).

Responsibility

Establish a protocol to reach each Street Captain and in the event of not being able to reach a Street Captain serve as the Street Captain for that street and reach out to homeowners in the event of an emergency.

Help recruit Street Captains and help encourage each homeowner to complete the Resident Information Sheet enclosed in your binder. If a homeowner returns one to you, please return to Kyla Oberg (command) or Razeena Sanchez at the Greeting House so that our contact lists can be updated. If a resident checks No, please do not contact them. Allow them to contact you if they need help.

You may use Facebook Messenger, GroupMe or any other group communication application that your captains and you agree to use. Please note in an emergency cell service may not work, however it has been shown that group text applications do. Also, not everyone is on Facebook. Please only utilize this group for emergency preparedness so that most of your captains stay in the chat.

In the event of an emergency or need to activate the Emergency Preparedness Communication Network your Area Captain will contact you and ask you to contact your group of Street Captains.

If your Street Captain cannot reach the residents listed on your needs list, please contact your Area Captain so that they can work on how to assist this home.

These homes have shared a need with our committee that may or may not need to be addressed immediately.

If a home is marked as under construction or land and is now occupied notify Command so we can update your list. In your binder we have included a Neighborhood Contact information form as well as HELP/OK Signs. Talk to your neighbors and encourage them to complete the form and get back to the committee. Stress they are free to check no, and we will not contact them they will need to contact us.

I have also included a damage assessment form. During an emergency when you receive feedback from your captains, please note the problem so you may report it to your Area Captain upon assessing the situation. As always if a home is on fire or you smell gas, or a medical emergency is occurring <u>call 911</u> and then report the issue to your Area captain.

If you need additional copies of any of the forms or should your contact sheet need updating, please contact Kyla Oberg kylaoberg@gmail.com 817-905-7512.

INCIDENT BRIEFING	G (ICS 201)
1. Incident Name: Jackson Hall Gym Flood 2. Incident Number:	3. Date/Time Initiated: Date: 12-23-22 Time: 12:28 pm
4. Map/Sketch (include sketch, showing the total area of operation areas, overflight results, trajectories, impacted shorelines, or other assignment):	er graphics depicting situational status and resource
[10012]	J P0011
Game Room	Rental
5. Situation Summary and Health and Safety Briefing (for brief incident Health and Safety Hazards and develop necessary medequipment, warn people of the hazard) to protect responders from Sprinkler head from fire Supression	asures (remove hazard, provide personal protective
Potential Mold insteas & floor	if not properly treated
Due to water damage & sprinks Jauxson Hallisclosed to the P	et Gusten in Montalle
potential other flooding & Burst	gipe>

6. Prepared by: Name: Kille Oberg Position/Title: Command Signature: Juliums

ICS 201, Page 1

Date/Time: 12-23-2027

INCIDENT BRIEFING (ICS 201)

1. Incident Na	ome: OHall GtM Flood	2. Incident Number:	3. Date/Time Initiated: Date: 12-23 Fime? 12-28PM			
	d Planned Objectives:					
Protec	+ Building &		nuch domage as			
P055.6	updates	s to Incident				
PO01#1	- lost power	Apamp was sh	utdown by chris Graber Dit 12-25-2022 064660 Chris Graber Shutdown			
Pool #2	Chlorinato	Pipe froze * sp	DII+ 12-25-2022 06466			
mark t	ixed land	10 god & Sookis	Chris Gruber Shutdown			
40 CSALU	bath fire ou	ee to crack in line	e from city water line			
to Pur	nρ					
8. Current and	d Planned Actions, Stra	itegies, and Tactics:				
Time:	Actions:					
1300 hrs	Serupro C	alled for flood	apparment			
HatMM	Dehum fidels & fans deployed					
1400h1>	1400hrs Kyla, Oberg & Tim white will monitor the bailding					
HHMM	every two hours to see if fire or flooding occurs					
-HEIMM	4,11 6 AM 12-26-2020					
	Mark fach eco will work what confractors of					
residents to Repail building						
HHMW		V				
HHMM						
HHMM1						
HHMM						
HHMM						
HIHAMAI						
SHEAT,						
HI-IN/NE						
HHMM						
HHAVVI						
-tellalM						
esetMeV			*			
CIMMIN						
HINTERS A						
	N V 1 6	bery Position/Title: 60M	Mand Signature: WWW			
6. Prepared b	1		/			
ICS 201, Page	2	Date/Time: 12=23	1007			

. Incident Name:	2. Incident Number:	3. Date/Time Initiated: Date: Time:
. Current Organization (fill in	additional organization as appropriate):	
	Kyla Ober g	Liaison Officer
	Kyla Oberg Mork Pacheco	Safety Officer
		Public Information Officer N/A
Operations		Logistics Finance/Admin Section Chief
Section Chief Dan Mason Went home Went home Intiated i Checked be & went ho	N/A Wir ncident uildry	nothy nite NIA
w with the		
i. Prepared by: Name: K	Na Obery Position/Title: Com	mandel Signature: Welley
CS 201, Page 3		23-2022 12:28 pm

INCIDENT BRIEFING (ICS 201)

1. Incident Name: Jww.son Hall	bimilood	2. Incident N	Number:		3. Date/Time Initiated: Date: 12 2 Time: 22 12: 28pm
10. Resource Summary:					/
Resource	Resource Identifier	Date/Time Ordered	ETA	Arrived	Notes (location/assignment/status)
Seru Pro		12-23-20 1300 h/s	1430	2	deployed Base Boards Removed
					Attic doors left open
Firewatch		12-23 202	2000hl	y /	oboohs Every two hours
					Obery & Timothy White
Fire watch EPC		12-26-20	2100 h/s		white to check Building
					every 4hrs-shrs till otherwise told 2100hrs
					First Residental Staff
					to continue watch ofocher to 1500hrs called comittee
					Keepaneye on the square to
Filewatch		12-27-202	+ 1700		hold pressure Firewatch to
					Whitewe
END Fire watch		12.30.20	22 150	0_	Filesystem fixed
					700
	: Kyla Obe	-()			mandel Signature: Wyllis
ICS 201, Page 4		Date/Time:	200	00	22 12:28pm

Building Checked for Fire Watch				
Time in	Time Out	Date	Signature	
4:00 pm	81307-	12-23-22	M. Prinow	
10:20 pm	10:32 PM		W 1 2	
12:20 AM	12:37AM	12.24.22	Wells Ober	
2:21AM	2:34 14		llylyand	
4:19 Am	4:33 Am	12-24-22	Make PCG	
6:271m	6:36Am	12.24.22	light first	
8:18 AM	8:30 am	12.24.22	ugleip 2	
10:20 Am	10:39am	12.24.22	wylen	
11:55 AM	7:58 PM	12-24-22	Ohn Relen	
9:45	10:00pm	12.24.22	Whater_	
11:50pm	12:00Am	12-24 825-22	yyurs	
LY56AM		12.25.22	Whit? Up	
1:55AM	2:06 AM	12-25-22	aylers	
3:54AM	4:04Am	12-25-22	Whi M	
0600	0620	12-25-22	an white	
0800	0815	12-25-22	Time White	
0880	0900	12.25.77	Mark Preston	
1005	10:15	12-25.22	Tillates	
1200	1210	12-25-22	in White	
1405	1415	12-25-22	Ti White	
1606	16/6	12-25-27	Ti whit	
1757	1810	2-25-22	Tillet,	
1955	2005	2-25-22	Ti Whote	
7200	2210	2/25/20	Ti wax,	
0000	0011	2-26/22	Ti Whit	
0155	0204	2-26-22	with,	
0355	0405	2-26-22	To whate a	
0557	0602	2-26-22	Ti Willet	
8:11am	11:00 AM	2-26-22	Chire She	
9:001-	3:30 7~	2-26-22	Mark Paux	
9:01pm	9:13pm	12-26-22	lugh Ma de Ou	
12:55am	1:05 AM	12.27.22	Weller	
0600	0610	12-27-22	Ti well	
0800 A-	6:00Pm	12-27.22	Mark Pacygo	
2055	2105	12-27-22	In What	
10:55 AN	01:00 Am	12-28-22	William I.	
0610	0620	12-28-22	- Swift	
9:10 Am	4:43 pM	12.2822	11 11 11	

	Bui	lding Checked for I	
Time in	Time Out	Date	Signature
4:10 PM	4:43 PM	12.28.2022	Laur Culy
9:00 pm	9:06pm	12.28.2022	July y
12:59AM	1:08am	12-29-22	white
0550	0600		Timulalo
8:55 AM	5:00 pm	12-29-22	mistra
9:00 pm	9:06pm	12.29.22	again the
01:03Am	1:08AM	12.30.22	Which will
0555	0602	12/30/22	Tim Willet
		-	
		1.00	
		-	

12: 20 AM 12.24.22 checked Arena Bathrooms too.

Men's door is not secure. I can push it open what
a fob. What
outdoor key pad @ hental space south west

Outdoor key pad @ hental space south

Door light burnt out. Wyla

2:21 amoved fans around in mens bathroom to try to get iid of Standing water but

4: do am aimed one for in mens Restroom @ cieling a sprinuter is still dipping a lot noticed cracked tile behind door in mens bathroom by gym wife

10:30 am let Mark & chris Know I think the men's lestroom sprinkler is getting more water around it & the ceiling is blistering. Welle

6:19pm Braker 15 keeps toring off. This outlet has the bench press bar & damaged (window area - Chris G.
11:55AM-7:57AM: Pool pump thened causing several hundred gallons hithing 5. maket, put comes out & ice melts Pheed ice melt behind Greating House. Placed.

Fee well & areas East & West. - Chris G.

9:45pm broke water blister that was sagging from the ceiling around the sprinkber in men's bathroom hoping by a llowing this water to flow out we can get the ceiling dry in that area willess domage bughn all:50 pm helessing the water around the sprinkler head seems to have stopped the dripping & is allowing the Seems to have stopped the dripping & is allowing the Ceiling to dry out light

Ceiling to org our of the Ceiling to organize some possible water pooling by the viso Am 12.25.22 notice some possible water pooling by the women's Bathroom gym side sprinkler head no dripping yet.